

Online Business Manager Training Program Participant Agreement

By signing where indicated below, you agree that, if VA Graduate School, a division of Savvy Sharon International LLC, (the “**Company**” or “**we/us**”) approves your Application and accepts you as a participant in the Online Business Manager Training Program (the “**Program**”), this Online Business Manager Training Program Participant Agreement (the “**Agreement**”) is a binding contract between you and the Company, and determines all of your rights and obligations as a participant in the Program. By signing below, you are acknowledging that you have read, agree to, and accept all of the terms and conditions contained in this Agreement.

Upon acceptance into the Program, you authorize the Company to charge your credit card, or cash your check as payment, for your participation in the Program. Furthermore, you agree that if you are accepted into the Program, you are responsible for the full payment of fees for the entire Program, whether or not you actually attend or complete the Program, and whether or not you have selected a lump sum or monthly payment plan.

However, you may request a refund within fifteen (15) days of your acceptance into the program or before you complete your first three training sessions, whichever comes first. The refund of all monies paid to date will only be processed upon the return and/or destruction of any training materials already received. To further clarify, after this refund deadline has passed, no refunds will be issued and all monthly payments must be paid on a timely basis.

We are committed to providing all Program participants with a positive Program experience. By signing below, you agree that the Company may, at its sole discretion, terminate this agreement and limit, suspend, or terminate your participation in the Program without refund or forgiveness of remaining monthly payments if you become disruptive or difficult to work with, if you fail to follow the Program guidelines, or if you impair the participation of Program instructors or participants in the Program.

Upon completion of the Program, you are eligible to apply for and participate in Certification Week. Upon satisfactory completion of Certification Week and the demonstrated mastery of the necessary skills, you may be certified as an Online Business Manager. Your certification will be issued by the International Association of Online Business Managers. Certification in good standing will require you to maintain your membership in the International Association of Online Business Managers and to comply with their “Code of Ethics” for Online Business Managers, as well as fulfill all membership and continuing education requirements. (These terms and requirements of Certification are outlined in greater detail in the Application and Certification Agreement you will enter into with the International Association of Online Business Managers.)

We respect your privacy and must insist that you respect the privacy of fellow Program participants. By signing below, you agree not to violate the publicity or privacy right of any Program participant. We respect your confidential and proprietary information, ideas, plans and trade secrets (collectively “**Confidential Information**”) and must insist that you respect the same rights of fellow Program participants and of the Company.

By signing below, you agree (1) not to infringe on any Program participants or the Company's copyright, patent, trademark, trade secret or other intellectual property rights, (2) that any Confidential Information shared by Program participants or any representative of the Company is



confidential and proprietary and belongs solely and exclusively to the participant who discloses it or the Company, (3) you agree not to disclose such information to any other person or use it in any manner other than in discussion with other Program participants during Program sessions, (4) all materials and information provided to you by the Company are its confidential and proprietary intellectual property, belonging solely and exclusively to the Company, and may only be used by you as authorized by the Company, (5) the reproduction, distribution and sale of these materials by anyone but the Company is strictly prohibited, and (6) all intellectual property and materials of the Company are for use only in your work as an Online Business Manager with your one-on-one clients and these materials may not be used to train others in their use or to train others to become an Online Business Manager, or be presented in group settings or in any other manner which delivers these proprietary materials.

To be clear, you may only use the materials or tools we give you in this training for your own personal use in your business or with your one-on-one paying clients. You may NOT share, train or otherwise distribute any of these materials in any form with prospects, colleagues, groups or any person who has not hired you as a paying client to work directly with them as an Online Business Manager (ongoing or project based.)

Further, by signing below, you agree that if you violate, or display any likelihood of violating any of your agreements contained in this agreement, the Company and/or the other Program participants(s) will be entitled, in addition to all remedies at law and damages, to injunctive relief to prohibit any such violations to protect against the harm of such violations. You further agree that all legal actions shall be brought in the City of Reno and be governed by the laws of the state of Nevada, United States and further, that you consent to the personal jurisdiction of courts in Reno, Nevada.

We have made every effort to accurately represent the Program and its potential. The testimonials and examples used are not intended to represent or guarantee that anyone will achieve the same or similar results. Each individual's success depends on many factors, including his or her background, dedication, desire, and motivation. By signing below, you acknowledge that, as with any business endeavor, there is an inherent risk of loss of capital and there is no guarantee that you will earn any money as a result of your participation in the Program. By signing below, you also acknowledge that you have represented to the Company that payment of your Program fees will not place a significant financial burden on you or your family.

The Program instructors are not qualified to provide legal, tax, accounting or financial advice, and the information provided to you by the Program instructors is not intended as such. You should refer all legal, tax, accounting, and financially related inquiries to appropriately qualified professionals.

Print Name: _____

Date: _____

Signature: _____